

Reference No	
Version	CNF-PNC-SUPPORTING DOCUMENTS CHECKLIST-V1.0-250306

SUPPORTING DOCUMENTS CHECKLIST / 支持文件清单

This checklist ensures that all necessary documents are provided for trust setup and compliance. Please tick (☑) the documents submitted. / 此清单确保所有必要文件均已提供，以便进行信托设立和合规检查。请勾选 (☑) 已提交的文件

SECTION 1: Personal Identification Documents / 个人身份文件

- ☐ Copy of NRIC (for Malaysians) / Passport (for Foreigners) / 身份证复印件 (马来西亚公民) / 护照复印件 (外国人)
- ☐ Proof of Residential Address (e.g. utility bill, bank statement) / 住址证明 (例如：水电单、银行对账单)

SECTION 2: Financial & Compliance Documents / 财务及合规文件

- ☐ Bank Statements (latest 3 months) / 最近 3 个月的银行对账单
- ☐ Income Tax Returns (latest submission) / 最新的所得税申报表
- ☐ Source of Wealth Documents (e.g. inheritance letter, sale agreement) / 资金来源文件 (例如：遗产证明、资产出售协议)
- ☐ Business Registration Documents (if applicable) / 公司注册文件 (如适用)

SECTION 3: Trust Setup Documents / 信托设立文件

- ☐ Completed Deed of Trust Preparation Form / 已填写的信托契约准备表
- ☐ Source of Fund Declaration Form / 资金来源声明表
- ☐ Signed Consent for AML/KYC Background Check / 已签署的反洗钱 (AML) / 了解您的客户 (KYC) 背景调查同意书

SECTION 4: Additional Documents (if required) / 额外文件 (如适用)

- ☐ FATCA/CRS Self-Certification (for tax compliance) / FATCA/CRS 自我认证 (用于税务合规)
- ☐ Investment Portfolio Statements (if trust includes investment assets) / 投资组合报表 (如信托包含投资资产)
- ☐ Property Title Deeds (if real estate is part of trust assets) / 房产所有权契约 (如房地产为信托资产的一部分)
- ☐ Legal Power of Attorney (if applicable) / 法律授权书 (如适用)

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SECTION 5: Declaration & Signature / 声明及签名

I confirm that I have submitted the required supporting documents as per the above checklist. 本人确认已提交符合上述清单要求的支持文件。

Settlor's Signature / 委托人签名 : Date / 日期:

Witness Signature:(if applicable) / 见证人
签名 (如适用) : Date / 日期: